

HOF: WHERE IDEAS COME TO LIFE

Supreme meeting and conference facilities

PRACTICAL INFORMATION FOR ORGANISERS

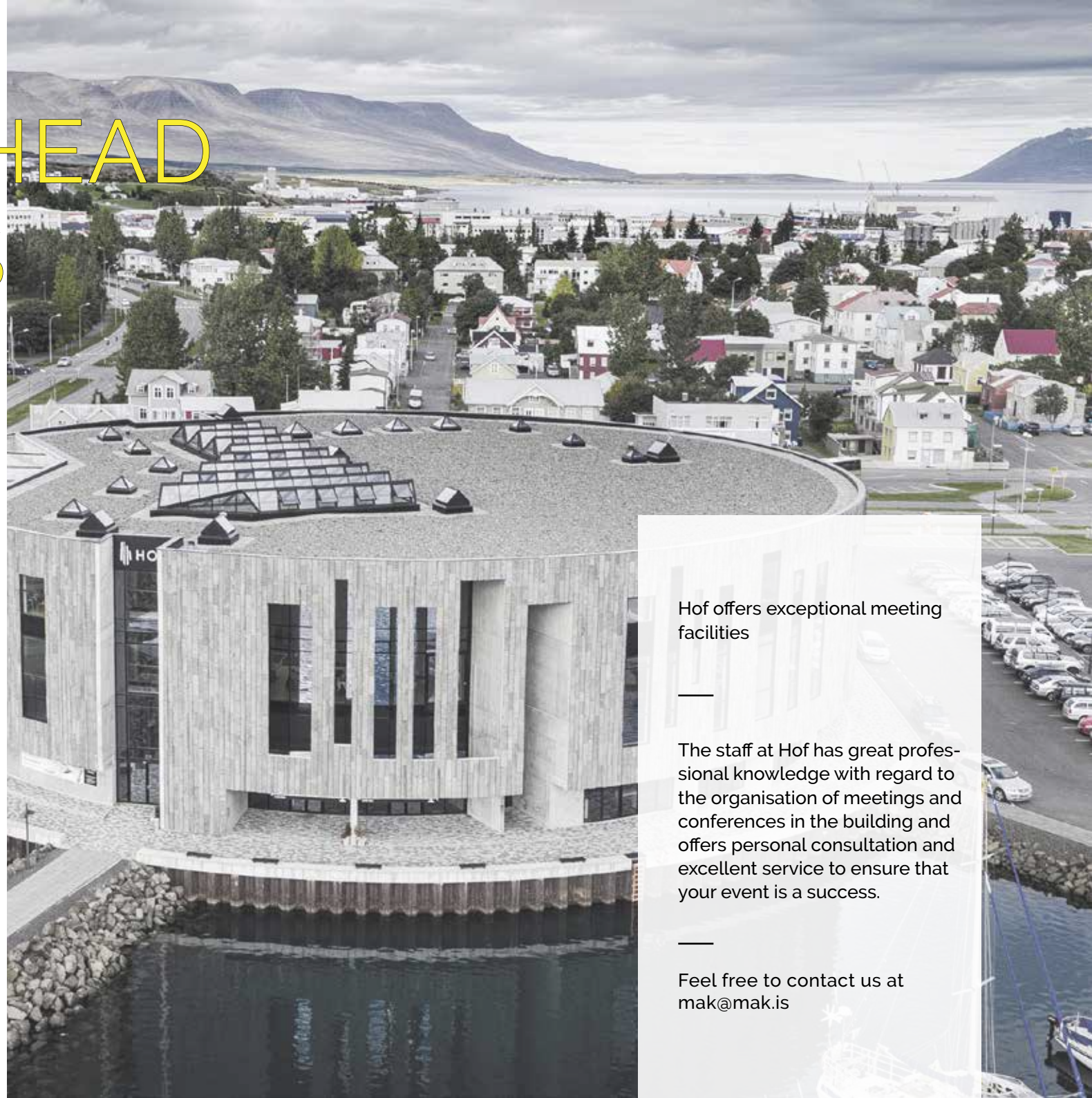
MOVE AHEAD WITH US

A broad range of meeting spaces

Hof is located right in the centre of Akureyri, making it attractive and very accessible. It is within walking distance of all other services and everything is nearby. As a central point, Hof meets all the needs of your meeting.

Akureyri is the largest town in northern Iceland and offers a wide variety of services and leisure activities, as well as a rich cultural life.

Akureyri airport serves both domestic and international flights and is only a five-minute drive from Hof.



Hof offers exceptional meeting facilities

The staff at Hof has great professional knowledge with regard to the organisation of meetings and conferences in the building and offers personal consultation and excellent service to ensure that your event is a success.

Feel free to contact us at mak@mak.is



HAMRABORG

Hamraborg is the largest hall in Hof. It is well suited for larger meetings and conferences.

The hall is spacious and beautifully designed, and has theatre seats. Hof's foyer, Naust, is perfect for receptions in connection to conferences in the hall.



HALL 275 GUESTS
HALL AND BALCONY 509 GUESTS



SIZE OF HALL
700 m² - of which stage 266 m²

Included in the rent:

Projector, screen, computer, basic lighting (6 x tw1 and 7 x Source4, 4 x warpADB, 14 x Robe Spider), podium with a microphone and a technician in the hall during the event.

PLEASE NOTE: Hamraborg and the Black Box can not be used simultaneously.



HAMRABORG THE BLACK BOX

Hamraborg's Black Box is a multi-purpose room which offers a number of opportunities for meetings and conferences. The room can be set up to meet the customer's needs.



MOVIE THEATRE
200 GUESTS



CLASSROOM
130 GUESTS



ROUND TABLES
140 GUESTS



STANDING
250-300 GUESTS



SIZE OF ROOM
266 m²

Included in the rent:

Projector, screen, computer, podium with microphone, set lighting, setting up and clearing up of room.

PLEASE NOTE: Hamraborg and the Black Box can not be used simultaneously.

HAMRAR

Hamrar is a bright and beautiful hall that offers great flexibility and is suitable for all kinds of meetings. The accoustics in the hall can be adjusted to meet the customer's needs, with regard to both music and the spoken word.



MOVIE THEATRE
200 GUESTS



CLASSROOM
130 GUESTS



ROUND TABLES
160 GUESTS



STANDING
250-300 GUESTS



SIZE OF ROOM
180,5 m²

Included in the rent:

Projector, screen, computer, podium with microphone, setting up and clearing up of room, set ceiling lighting (4 x fresnel, 4 x Source4 JR)



NAUST

Naust is the foyer of Hamraborg, the building's main hall. It is bright and high-ceilinged, and offers stunning views of Eyjafjörður. This space connects to Hamragil and the restaurant but it can also be divided off. Naust can be used in a number of ways. It is perfect for receptions and parties, but can also be used for meetings and courses, as well as a display area.



MOVIE THEATRE
150 GUESTS



CLASSROOM
110 GUESTS



ROUND TABLES
140 GUESTS



STANDING
200-250 GUESTS



SIZE OF ROOM
208,5 m²

Included in the rent:




75" TV screen, computer, podium with microphone, setting up and clearing up of room.





DYNHEIMAR

The meeting room Dynheimar, which is on the second floor, offers various possibilities and is particularly suitable for courses, workshops or smaller meetings.

-  MOVIE THEATRE
60 GUESTS
-  CLASSROOM
44 GUESTS
-  SIZE OF ROOM
82,5 m²

Included in the rent:

75" TV screen, computer, podium with microphone, setting up and clearing up of room.



LUNDUR

The meeting room Lundur is on the second floor and offers various possibilities. It is suitable for courses or smaller meetings.



MOVIE THEATRE
45 GUESTS



CLASSROOM
28 GUESTS



SIZE OF ROOM
39,8 m²

Included in the rent:

75" TV screen, computer, podium with microphone, setting up and clearing up of room.

HAMRAGIL

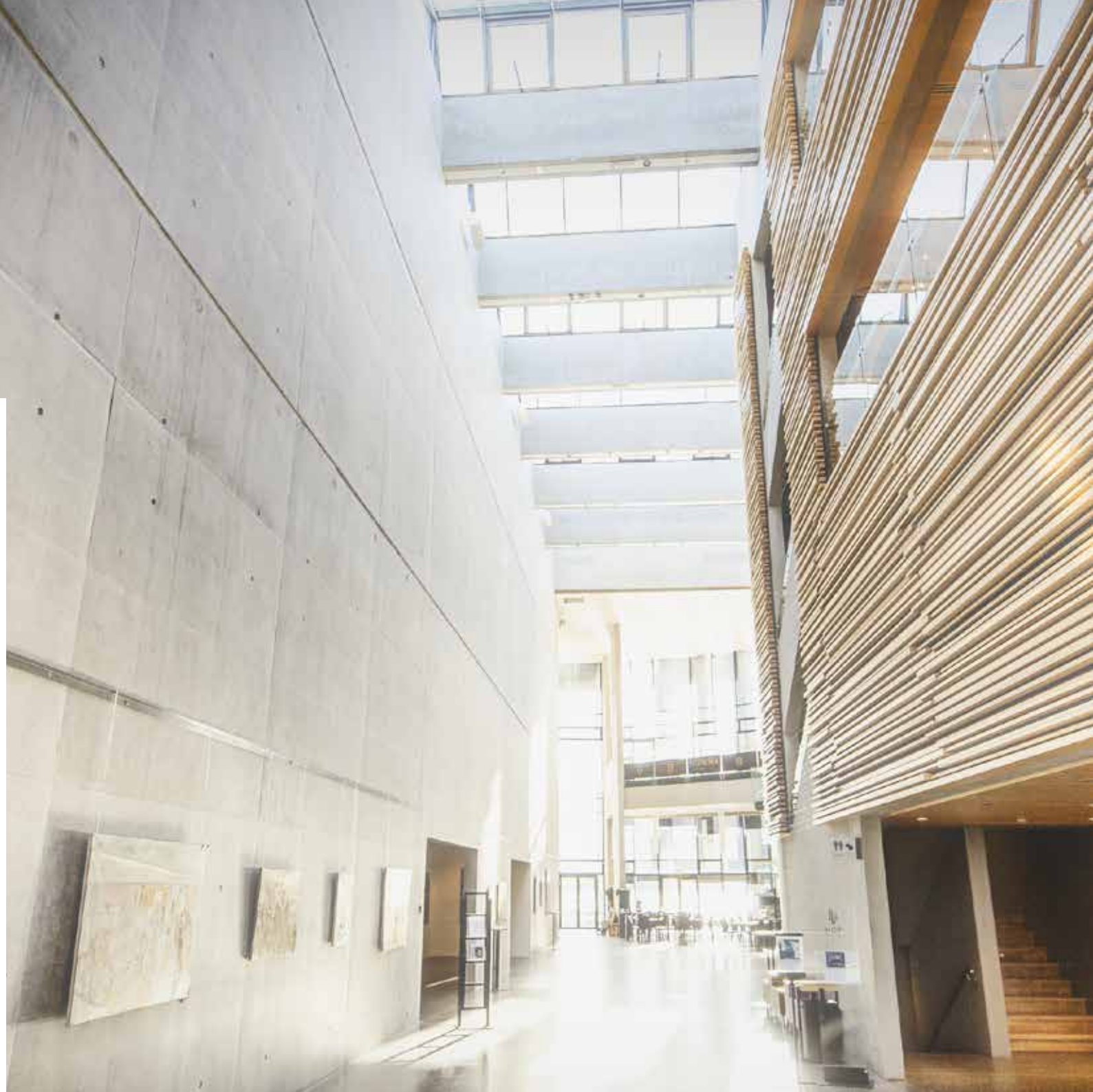
Hamragil, which is the heart of the building, is a bright space with a wonderful view of Eyjafjörður. The ceiling is quite high and therefore this space is perfect for exhibitions, receptions and parties. It is possible to connect Hamragil to the halls Hamrar and Naust and the restaurant is also located in this space.



STANDING
300-350 GUESTS



SIZE OF ROOM
330 m²





SETBERG

Setberg is a bright meeting room on the second floor with a view of Hamragil and to the north, across the town.



10-16 GUESTS



SIZE OF ROOM
29,7 m²

Included in the rent:
85" TV screen, computer, sound system, setting up and clearing up of room.



BÓT

Bót is a meeting room on the second floor that is perfect for smaller meetings, such as board meetings and staff interviews. It is also suitable for organisers of conferences and meetings in the building.



10-16 GUESTS



SIZE OF ROOM
31 m²



GENERAL CONDITIONS AND RULES

For price information, see mak.is

Full day rental is a maximum of eight hours any time between 8-17.

Half day rental is a maximum of four hours any time between 8-17.

The rent of a room includes a screen and a projector or a TV screen, a podium and a microphone, a sound system for spoken language, set lighting, setting up, clearing up and cleaning the room. A technician is present at the start of the event.

The full presence of a technician at meetings and conferences needs to be paid for separately, except in Hamraborg, where it is included in the price for the hall.

When required by circumstances, The Akureyri Culture Company reserves the rights to change its prices without notice.

An extra fee is charged for every hour that exceeds the time booked for an event.

An extra fee is charged for the use of all technical equipment that is not included in the price for the room in question.

The staff at Hof can set up relevant signs in halls and rooms on the day of the event, provided that the renter submits all necessary texts and other information in digital format to our event manager.

The staff at Hof provides all further information and assistance regarding the organisation of meetings and conferences in the building.

PAYMENT TERMS

Any space can be preliminary booked for a period of up to two weeks. After that time the renter is required to pay a confirmation fee.

The confirmation fee is 30% of the basic rental fee and goes towards the full fee.

If the confirmation fee is not paid when due the Hof Cultural Centre regards the booking as having been cancelled and can without further warning offer the times booked to other potential customers.

Further costs in relation to the event will be charged when the event has been held.

Payment terms: 14 days. After this time interest will be added to the original fee in accordance with Icelandic law.

CANCELLATIONS

The points of reference are the day the event is cancelled and the day it was supposed to take place.

91 days or more - full refund of confirmation fee

31-60 days before the event - 50% of basic rental fee (minus 30% confirmation fee)

30 days or less - 80% of basic rental fee (minus 30% confirmation fee)

ALL UNDER ONE ROOF

Our caterer takes care of everything from serving refreshments at meetings to arranging celebratory dinners, in cooperation with the staff at Hof and organisers of events in the building.

The staff at Hof looks forward to receiving your enquiries.





HOF

CULTURAL CENTRE

Strandgata 12 | 600 Akureyri
sími 450 1000 | mak@mak.is